



MAIDEN ERLEGH CHILTERN EDGE

Initial approval:	May 2020
Review frequency:	Annually subject to statutory changes
Date(s) reviewed:	January 2021

COVID 19 BEHAVIOUR POLICY ADDENDUM FOR MAIDEN ERLEGH CHILTERN EDGE

When pupils/students return to the school site they will be expected to adhere to all current government guidance with regard to social distancing practices outside school and to the following new and different rules whilst in school.

Pupils/students must:

- Avoid touching their mouth, nose and eyes with hands
- Bring their own supply of tissues and in the event of a sneeze or cough, use a tissue then dispose of it in the bin.
- Tell an adult if they are experiencing symptoms of coronavirus (a new and persistent cough and/or a high temperature and/or loss or change to their sense of smell or taste.
- Not share drinking bottles or other items

Routines for arrival to school:

Students arrive and sanitize their hands before going in the Training Suite door. From there they line up in their groups in the quad for the register to be taken.

Routines for departure from school:

Students will be escorted out to the front of school. They will sanitize their hands before getting on the bus. Students waiting for a lift will do so away from the students getting the bus, in a socially distant way.

Instructions on handwashing and sanitising:

Students will have to sanitise their hands on entering the classroom and will have to clean their table before leaving. Students will be reminded to wash and sanitise their hands at various points throughout the day, such as before and after eating, after visiting the toilet, after touching door handles etc. Hand sanitiser will be made available to them. Students will also sanitise upon arrival at school and before getting on the bus.

Instructions on who pupils can socialise with at school:

The Pop Up school is one bubble. Students will socialise within this bubble, but will be encouraged to be as socially distant as possible.

Instructions on movement around the school

Students will be instructed to maintain a 1m distance from one another when moving around school. They should follow the route they have been instructed to by staff. When queuing for food in the canteen or to enter a classroom, they must stand on the social distance markers provided.

Rules about sharing any equipment:

At no time should students share food, drink or any equipment or belongings, Students will be provided with their own equipment so there will be no need to borrow anything from a peer.

Expectations about breaks or play times, including where children may or may not play:

Students will have access to the quad/dining hall at breaktime and the main hall case of inclement weather. They will be instructed to maintain a safe distance from each other at all times. Equipment for socially distant games, such as table tennis. The equipment will be sanitised between break times.

Instructions for the use of toilets:

During our Pop Up provision, only the KS3 toilets are in use. Students will be instructed to use their allocated toilets. will be advised to wash and sanitise their hands after visiting the toilet. If visiting the toilet, students will be reminded about this and asked to remain vigilant about social distancing.

Consequences and Rewards

Incidents outside school

In the event that it is known or suspected that any pupil/student is not following current guidance on social distancing whilst outside school, we will undertake a Risk Assessment in consultation with the parent/carer, and other agencies where appropriate, to ascertain whether it is safe for the pupil/student to be on site. Alternative options for learning may be considered following the school's informed risk assessment.

Incidents at school

We know and understand that some children will forget or find it difficult to follow the school's new Covid-19 rules. Our agreed responses to such incidents are outlined here:

Unintentional incidents

Pupil/student forgets a rule	The pupil/student will be reminded of the rule and why it is important.
Pupil/student who for any reason finds it difficult to comply with the rules	We will support, encourage and educate them to make appropriate choices and we will involve parent/carers and other agencies where appropriate. Their age, special educational needs and personal circumstances will be taken into account.
Pupil/student repeatedly forgets the rules	We will undertake a Risk Assessment in consultation with the parent/carer and other agencies where appropriate to ascertain whether it is safe for the pupil/student to be on site. Alternative options for learning may be considered following the school's informed risk assessment.

Deliberate incidents will be classified as Level 4 as per the Behaviour Policy

<ul style="list-style-type: none">• Wilful defiance of the rules• Coughing or spitting at or towards any other person• Deliberate touching' of another person or their belongings• Wilfully putting the school community at risk	<p>The pupil/student may be sanctioned, which could include a formal exclusion in accordance with the school's behaviour policy.</p> <p>Where the behaviours arise as a result of a particular Special Educational Need or vulnerability we will undertake a Risk Assessment in consultation with the parent/carer and other agencies where appropriate to ascertain whether it is safe for the pupil/student to be on site. Alternative options for learning may be considered following the school's informed risk assessment.</p>
---	--

In the application of sanctions for failing to comply with expectations, reasonable adjustments will be made for pupils/students with special educational needs and disabilities. At primary level, the child's age will also be taken into account. The outcome of each incident will be determined on a case by case basis and subject to the circumstances of the incident concerned in accordance with the school's behaviour policy, the school's informed risk assessments and government guidance. A decision to sanction will not be taken lightly.

Online and virtual learning

All pupils/students are expected to conduct themselves online and in virtual learning spaces in the same way that they are expected to do in school. The school's relevant policies e.g. Code of Conduct, Behaviour and Exclusion, Acceptable Use Agreement etc. will remain in force.

As far as possible pupil/student behaviour concerns will be dealt with in the same ways as usual and exclusions may be imposed. The exception to this will be detentions but parents/carers will be informed of unacceptable conduct. We reserve the right to mute or remove a pupil/student from an online session if their language and conduct etc is unacceptable. We expect parents/cares to support their child's school where disciplinary responses are required.

Pupils/students will not be required to wear school uniform but, for both staff and pupils/students, an appropriate standard of attire is required, avoiding (for example) revealing clothing or unacceptable slogans and logos.

Rewards

Staff will continue to reward students in line with policy.

If any member of the school community is unsure about these new rules, or requires assistance in following them, they should contact the Headteacher in the first instance.

In the event of any exclusion we will follow our normal policy alongside the DfE guidance outlined here: [Changes to the school exclusion process during the coronavirus \(COVID-19\) outbreak](#)

All COVID-19 guidance and corresponding new school rules will remain 'under review' and any updates will be communicated.