



15 March 2021

Dear Parent/Guardian

We have almost completed our programme of in-school lateral flow testing, with the final tests taking place today and tomorrow. Throughout this programme, we have been incredibly impressed with the sensible and resilient approach our students have taken.

The next phase of the national testing programme is for students to continue taking lateral flow tests at home. Students should take the test twice per week, spaced three to four days apart. Students will be given the tests at the same time as they have their final session of in-school testing.

Years 9-11 Monday 15 March 2021

Years 7-8 Tuesday 16 March 2021

### How to take the test

The Government has produced a blue booklet of guidance explaining how to take the test. The testing kits contain old, inaccurate guidance booklets that should be discarded. The new, accurate guidance booklet is attached and a paper copy will be issued to each student at the same time as the testing kits are issued.

Please make sure you read the blue booklet carefully and supervise your child, if he or she is aged 12 to 17, when the tests are taken. Students who are under 12 years old should be tested by an adult.

The link below is a short video which explains the testing process

[Step by step guide to COVID-19 self-testing - YouTube](#)

### How to record the test

It is important that the results of each test taken are recorded both with the school and with NHS track and trace. We know entering the results twice is time consuming, but would like to emphasise that the Government requires the results of each test to be entered twice.

The blue booklet explains how to record the results with NHS track and trace.

To record the results with the school, please click the following link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=WwlpOb3F7ECiSBghIHVh9K4ztbiDhsJjv-inR25o0KNUQkIZUENTQTVGRzdMU05GWkM2VEw1TkRQMi4u>

### What to do if your child has a positive test

If your child has a positive test you must request a PCR test at a national testing centre and follow NHS isolation guidance.

Please also inform the school by emailing [mece-covid@maidenerleghtrust.org](mailto:mece-covid@maidenerleghtrust.org) as soon as possible.

Yours sincerely

Andy Hartley  
Headteacher