24 July 2021

Dear Parent/Guardian

GCSE Biology visit to Millennium Field – 7 July 2021

Your son/daughter will have the opportunity to take part in an educational and enrichment trip to **Millennium Field in Sonning Common on 7 July 2021**.

As part of the GCSE Biology course, students are asked to complete a compulsory practical where students sample an area for biodiversity using Quadrats and Belt transects.
The students will meet in the Quad on 7 July 2021 **at 8:45am** to register and for a prompt departure.

We will be walking from school to the Millennium Field, the route we will take is off road and does not take the students onto main roads. The walk will take approximately 30 minutes each way. We will return to school in time for the end of the day and students can return home is their usual way.

The dress code will be school uniform but please consider the potential weather conditions for the day. Students can wear trainers or walking boots regardless of weather. During hot weather your son/daughter will need to bring drinks and a sensible hat and sun cream. During wet weather appropriate clothing will be needed, this includes wellington boots/walking boots and a waterproof coat.

School rules will apply in regards to make up and jewellery. The students will **<u>not</u>** be allowed to use their mobile phones during the day except in case of emergency to ring the school's mobile phone held by one of the staff. Once again the advice is not to bring expensive equipment e.g. MP3 players, as the safety of the items cannot be guaranteed. Also they will not be covered by the school's insurance policy.

Students need to bring a picnic lunch, if your student is in receipt of Free School Meals a picnic will be provided for them to take in the morning. If the weather is appropriate the science department will offer an ice cream to each student participating in the trip free of charge.

**If you do not consent to your son/daughter attending please email
K.hardman@maidenerleghtrust.org by Tuesday 29 June 2021.**

Parent Agreement

I have read the information letter regarding the above named trip and agree to my child participating.

I understand that I am responsible for ensuring:
That my child arrives for departure on time and for making arrangements for them to get home on our return.

Staff have up to date and accurate contact and medical details at the time of departure, and all relevant medication. Please email meceoffice@maidenerleghtrust.org if your child's medical information has changed.

My child has appropriate clothing and food for the trip.

I also understand that it is my child's responsibility to make up for any missed class or homework and to do so at an appropriate standard. I will support them to do this.
If your child requires any medication e.g. an inhaler this must be brought on the trip or your child will not be allowed on the trip.

Should your child's medical circumstances change, it is your duty to inform the school in writing as soon as possible and before the day of departure.
Please note that representing the school on a trip, fixture or at an event is a privilege and we reserve the right to withdraw that privilege for students who are persistently late to school or lessons, do not follow our uniform or behaviour policies or bring the school into disrepute in any way.

Please address any questions regarding this trip to me through the school reception.

Thank you in advance for your support.

Yours sincerely

Ms K Hardman
Head of Science

Key Information:
Visit to: **Millennium Field**
Trip leader: **Ms K Hardman**
Year group and subject: **Year 10 Science**
Date: **7 July 2021**
Meeting place and time: **Quad – 9:00am**
Departure time: **9:15am**
Anticipated return time: **14:45**
Transport: **Walking**
Dress code: **School uniform**
Food and Drink: **Students bring their own**