



01 October 2021

Dear Parent/Guardian

### Year 8 Parents' Evening Thursday 14 October 2021 - Online Appointment Booking

I would like to invite you to attend our Parents' Evening on Thursday 14<sup>th</sup> October, 4:30pm -7:30pm. The event will give you the opportunity to meet your child's teachers, discuss progress, attainment and any noteworthy successes or barriers to learning. As per last year, the event will be held virtually with each appointment lasting 5 minutes.

The school will continue to use the School Cloud appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Booking for appointments will close on Wednesday 13 October at 8pm.

Please visit <https://chilternedge.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is available on our website.) The following link will also be useful on the evening in terms of providing support.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Login with the following information:

#### Your Details

Title	First Name	Surname
<input type="text" value="v"/>	<input type="text"/>	<input type="text"/>
Email	Confirm Email	
<input type="text"/>	<input type="text"/>	

#### Student's Details

First Name	Surname	Date of Birth		
<input type="text"/>	<input type="text"/>	1 v	January v	2010 v

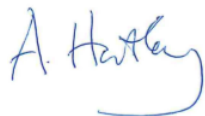
The names you use are those you gave us when you joined the school and are on our School Management Information System.

Please could we ask if your student is taught by the same teacher for more than one subject that you only book one slot with that teacher.

If you do not have access to the internet or have problems logging in, please contact the school office who will be happy to add appointments on your behalf.

We look forward to 'seeing' you on Thursday 14 October.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'A. Hartley', with a stylized flourish at the end.

Andy Hartley  
Headteacher