



MAIDEN ERLEGH

CHILTERN EDGE

Headteacher: Miss M. Green
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Dear Parent/Guardian

Consent form for school trips and off-site activities

As a result of new guidance issued by the DfE in relation to the medical information that we are required to collect for your child if they go on a school trip, the Trust has agreed that instead of collecting medical information for each individual trip, as we have done previously, we are now permitted to use **one** form for **all** trips. This will be used for the duration of your child's education at Maiden Erlegh Chiltern Edge. Please note that whilst you will not be required to complete a medical form for each trip you will still be required to complete a consent form, except for sporting fixtures. Where possible this will be completed via The Gateway. Trips that are outside the bounds of the extended school day, include an overnight element or trips deemed 'hazardous' will still require additional medical information to be collected.

In order to ensure we have accurate and up-to-date information it is vital that you complete our 'Medical Information and Consent Form' which will be sent home to you via your son/daughter. A copy can also be found on the school's website. If your child develops any new medical conditions or if there are changes to contact information please inform us in writing (or by email). This will then be added to the information we are holding for your son/daughter.

We hope that this change in procedure will benefit both parents and the school as it should significantly reduce paperwork for yourselves as well as us. We would be grateful if the 'Medical Information and Consent Form' could be returned to us by **Monday 3 December**.

Yours sincerely

Miss E Bliss
Assistant Headteacher