



22 June 2022

Dear Parent/Guardian

### Year 11 Key Information

Tomorrow morning students in Y11 have their final GCSE Examination in Physics. I wanted to formally take this opportunity to congratulate the students on their conduct and engagement during the exam season; they have been a credit to themselves and to the school.

Please find some key information regarding Prom, Uniform and GCSE Results day & processes below.

### GCSE Results

GCSE results day this year will be on 25 August 2022 and we are planning to offer students two methods of collection for results this year:

1. Collection from school – Students who opt for this option will be able to collect their results in person from the school site, between 10.00am and 11.30am. If students are unable to collect their results in person and do not wish to receive them via email, they are able to nominate someone else to collect them on their behalf. The nominee must have a signed letter from the student (not the parent) which expresses the student's permission for the named nominee to collect the results on their behalf. The named nominee must also bring photo ID for themselves along with the signed letter. **We will not release results to third parties under any other circumstances.**

2. Email - All other students will be emailed (from 8am) on 25 August and will receive the hard copy results in the post by Friday 26 August. These emails will be sent to the student's **school email address** unless the student has already sent a signed letter/email stating they wish an alternative address to be used (e.g. a parent's email address).

In order to support students who need further advice and guidance with respect to their post-16 provision, members of the Leadership Team will be available to help them on Thursday 25 August from 1pm to 3pm, and on Friday 26 August from 9am to 12.30pm. Meetings will take place in the canteen. Parents and students will be asked to wait in the Main Hall until they are able to be seen.

Please also note that Adviza, a careers advisory service, will be available to provide independent advice to students during the results period. Details of the availability will follow closer to the time.

### Post Results Service

The formal process for appeals will return this summer. Full details will be shared with students as part of their results envelope on 25 August.

### Certificates

GCSE certificates will be issued at the annual Presentation evening, which is held at school in November (provisionally Thursday 24 November). Further information, including invitations,

will be issued closer to the date. The evening will be a school wide celebration and will serve as an opportunity for the current Year 11 to formally mark the end of their time with the school. Any certificates not collected on this occasion will be posted to the current address we hold on file using a signed for postal method.

### **Uniform Donations**

Each year we are immensely grateful for donations of uniform that is no longer required that we can either re-sell through CESA or use in our 'spares' collection in Student Services. If you would like to donate any uniform please do drop off at reception during the school day by Friday 8 July.

### **Revision Guides / Text Books**

Many students will have purchased (or been given) copies of Revision Guides to support their exam preparation. If students would be willing to donate them back to school for us to re-issue to younger students we would be grateful. Again, please can these be dropped to reception during the school day by **Friday 8 July**.

### **Prom – 29 June (7-11pm)**

A reminder from Mrs Ashley of the key details for Prom. It is being held at Badgemore Golf Club (RG9 4NR). Prom starts at 7pm – we ask that students do not arrive before 6.30pm. Prom finishes at 11pm – please ensure taxis / cars are organised for a prompt collection.

The final payment for the Prom tickets is now due! If you haven't paid the balance as yet, please do so via ParentPay as we want to distribute the tickets to students after the last exam. Prom tickets can be collected from Student Services after the Physics Exam tomorrow, Thursday 23 June. Please also let us know any dietary requirements ASAP as this is required by the Prom venue. A RSVP form to complete is on their tutor google classroom.

Many thanks for your support. We can't wait to celebrate their fantastic efforts over the years and in exams at the Prom.

Yours faithfully



Emma Bliss  
Deputy Headteacher