

Reades Lane, Sonning Common, Reading, RG4 9LN 0118 972 1500 MECEoffice@maidenerleghtrust.org

www.maidenerleghchilternedge.co.uk
@MEChilternEdge

06 November 2023

Dear Parent/Guardian

Virtual Year 7 Meet the Tutor Evening Thursday 30 November 2023 – Online Appointment Booking

I would like to invite you to attend our **Meet the Tutor Evening Thursday 30 November 2023**, 4:00pm -7:00pm. The event will give you the opportunity to meet (albeit virtually!) your child's tutor. The discussion will centre around your child's transition into secondary school, with a focus on progress and behaviour. It would be beneficial for your child to be present during the meeting.

7A - Mrs Priest

7B - Mr Groves

7C - Mr McEvoy

7D - Mr Spicer

The school uses SchoolCloud as our online appointment booking system. This allows you to choose your own appointment times and you will receive an email confirming your appointments.

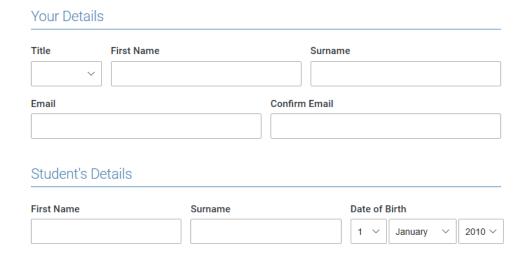
You will receive an automatic reminder email 1 hour before your appointment which contains a link to access the system.

Please visit https://chilternedge.schoolcloud.co.uk/ to book your appointments. Booking will close at 7pm Wednesday 29 November 2023. (A short guide on how to add appointments is available on our website.)

Schoolcloud allows a second parent/guardian to join your video call. Once you have made your bookings (or when you later log in and go to My Bookings) click on the Invite Parent/Guardian link at the top of the list of your bookings. You will then be presented with a box asking for the details of the parent/guardian to be given access.

If there is more than one student linked to you and involved in the evening, they will all be shown.

Login with the following information:



The names you use are those you gave us when you joined the school and are on our School Management Information System.

If you do not have access to the internet or have problems logging in, please contact the school office who will be happy to help add appointments.

Please note The following web browsers are supported for making video calls:

• iPhone/iPad: Safari, Chrome

Android: Chrome, Firefox or the Samsung Browser

• Windows: Chrome, Firefox or Microsoft Edge

• Mac: Safari, Chrome or Firefox

• Linux: Chrome or Firefox

Please check you are using a compatible browser before the evening.

We look forward to "seeing" you there.

Yours sincerely

Miss S Cheeseman Head of Year 7