



MAIDEN ERLEGH

CHILTERN EDGE

Headteacher: Briony Bowers
MA, NPQH

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09 February 2024

Dear Parent/Guardian

Next term we will be working to uplevel standards in the school surrounding uniform and other elements of conduct. Every two weeks we will designate a **'Focus Fortnight'** with a particular emphasis on one element of our school policy.

The focus for the first two weeks of the term will be on **uniform** and **mobile phones**:

Uniform

Students who arrive to registration in full correct uniform will receive a house point every day for showing their pride and commitment to the school community. To me, our school uniform is the equivalent of a Sports team strip and it shows that we respect the team and have a sense of pride in being part of MECE when it is worn properly. Students can correct their uniform by going to student services **before** registration, note that this should be an emergency measure until they can replace the lost or forgotten item.

Students who are not in full uniform will receive a breaktime detention which is run by the Heads of Year. Any hoodies, or additional jewellery **will be confiscated** by the tutor (or other staff member if later in the day) and put in student services to be collected at the end of the day.

I have not changed the uniform rules at all, though I am happy to allow a small invisible plastic retainer for a nose piercing, and we will have these available from student services. Please see the full list which is available [here](#). Students who refuse to correct uniform may accrue escalated sanctions for not following staff instructions.

Mobile phones

Mobile phones should not be seen or heard anywhere on the school site from when students enter through the gates in the morning until they leave the gates at the end of the day, including before school and after the 3.15 bell, unless directed by a class teacher for a specific learning purpose. They must not be used as calculators. We would also advise students to wear a watch so that they are not tempted to check their phone and to ensure that they have a copy of their timetable in their planner.

Mobile phones should be safely in the student's bag (not pockets). If a mobile phone is seen or heard - for any reason - it will be confiscated and placed in student services for collection at the end of the day. If this happens frequently, we may request that an adult comes in to collect the phone. Providing that the student hands in their phone without argument, there is no further sanction. If you should need to contact your child during the school day please phone reception on 0118 972 1500 and we will get a message to them and allow them to call you back.

At the end of the two week period I will update you on how many house points have been awarded and the impact which the focus fortnight has had and let you know what has been chosen for the next area of focus.

If you have any questions or concerns or need to ask about reasonable adjustments for a student with SEND, contact your child's tutor or head of year in the first instance.

Kind regards

A handwritten signature in black ink that reads "Bowers". The signature is written in a cursive style with a large initial 'B'.

Mrs Bowers
Headteacher