



MAIDEN ERLEGH

CHILTERN EDGE

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23 July 2024

Dear Parent/Guardian

School Lockers – Year 7, September 2024

We have a limited number of school lockers available to reserve for the 2024/25 academic year. As a parent of a new student, we are offering you the opportunity in the first instance to reserve a locker for your child to store their personal belongings.

The cost for the year is £20.00, this fee is non-refundable. Lockers will be allocated on a first come, first served basis.

Lockers can only be reserved through ParentPay, a secure online payment system used by schools. In order to use ParentPay you will need to set up an account, please refer to the separate email explaining how to do this. If you already have a ParentPay account you will still need to add your child to your account.

Once you have set up your ParentPay account click on the 'Active Payment items' tab. 'Locker Hire 2024-2025' will show as a payment item, click 'View', this will then take you to the payment page.

If your child is eligible for Pupil Premium we may be able to provide financial assistance to reserve a locker at a discounted price of £10.00. Please contact us directly, but please note that payment will need to be made by 10 September. The reduced price will not show on your Parentpay account until we return to school in September.

On 10 September we will be extending the opportunity to reserve a locker to parents of students in other years so we will no longer be able to guarantee your child a locker if you have not reserved one by this point.

If you have reserved a locker your child will be allocated their locker during the week commencing 23 September.

The lockers are provided with clasp catches and students should provide their own padlock which should have a 5mm shackle. Reception will be able to keep a copy of the padlock combination or spare key if you wish.

Should you have any further questions please do not hesitate to contact the office at meceoffice@maidenerleghtrust.org

Yours sincerely

Annabelle Gehlot
Business Manager



Aim High



Be Inclusive



Work Together