

Maiden Erlegh Trust

# PROVIDER ACCESS POLICY



MAIDEN ERLEGH  
TRUST

## MAIDEN ERLEGH CHILTERN EDGE

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<b>Signed by Chair of Educational Standards Committee:</b>	 C Jones
<b>Signed by Headteacher:</b>	 E Bliss

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## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 7 to 11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils.

## Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

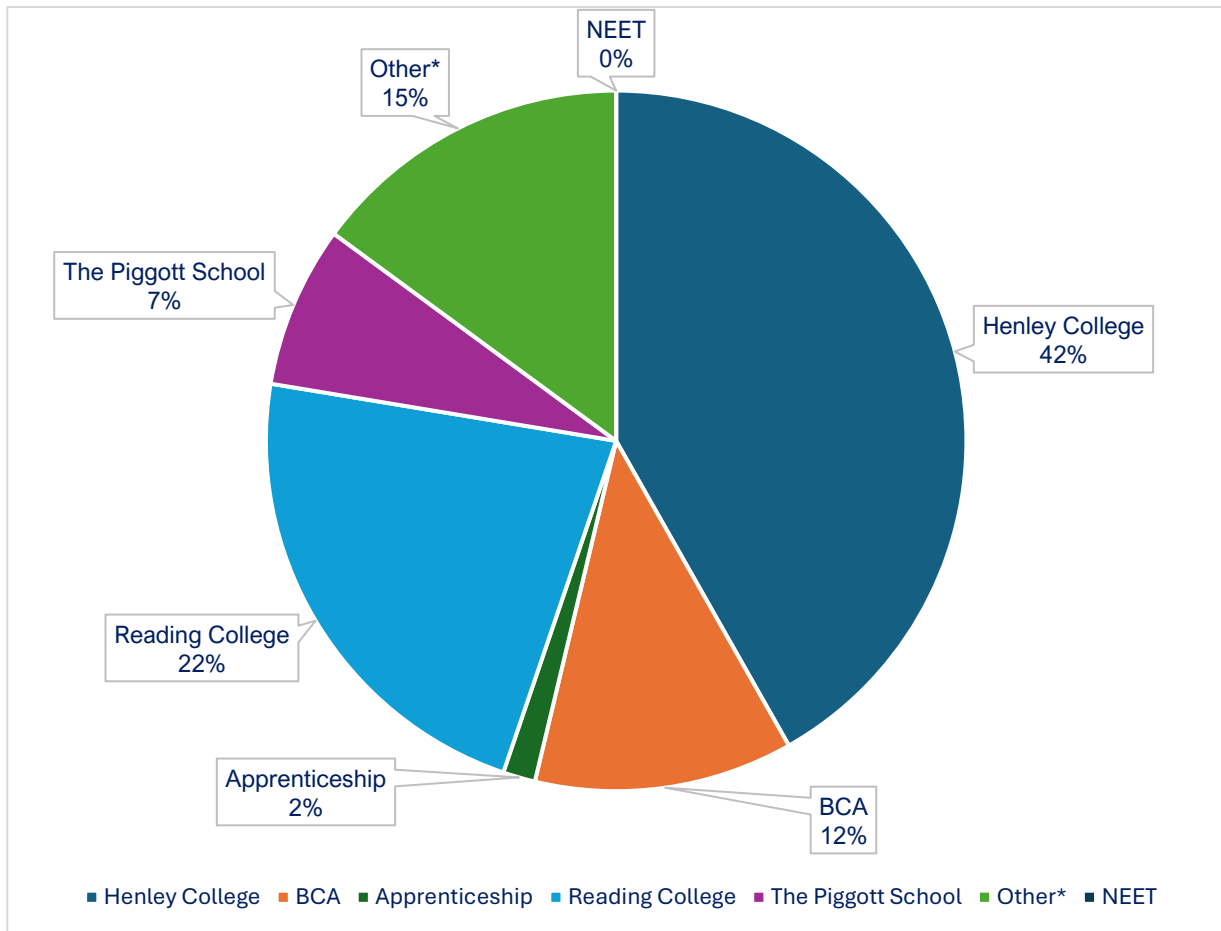
## Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Reading College
- Berkshire College of Agriculture
- Piggotts School
- Henley College (Year 11 students visit)
- Highdown school and Sixth form
- Cambridge University
- ASK – Apprenticeship specialists
- UNLOC

## Destinations of our pupils

Please see below Year 11 Intended Destination Data 2025:



Henley College	28
Reading College	15
Other*	10
BCA	8
The Piggott School	5
Apprenticeship	1
NEET	0
<b>Total</b>	<b>67</b>

\*Other consists of:

- Bicton College (Salterton)
- Highdown School
- New Meaning
- Petroc College (Barnstaple)
- Reading Blue Coat School
- Reading School
- Strodes College
- The Forest School
- The Wren School

Wokingham and Bracknell College

## Management of provider access requests

A provider wishing to request access should contact Katharine Hardman; Lead for Careers, [k.hardman@maidenerleghtrust.org](mailto:k.hardman@maidenerleghtrust.org)

## Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Lead to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8	<p><b>Employer encounters – STEM and Engineering</b></p> <p>PSHE Unifrog and careers programme</p>	<p>Unifrog sessions – Tutor time</p>	<p>Unifrog sessions – Tutor time <b>Under the microscope workshop – delivered by Thales</b></p>
Year 9	<p>Unifrog sessions – Tutor time</p> <p><b>Careers Fair – PP students</b></p>	<p>Information on accessing apprenticeships</p> <p>Access to 1 to 1 Careers interview (PP and vulnerable students)</p> <p><b>Employer encounters – NHS, DHL</b></p> <p>PSHE – Careers programme</p> <p>Unifrog sessions – Tutor time</p> <p><b>People like me workshop</b></p>	<p>Access to 1 to 1 Careers interview (PP and vulnerable students)</p> <p>Unifrog sessions – Tutor time</p>

<p style="text-align: center;"><b>Year 10</b></p>	<p>PSHE – Careers programme</p> <p><b>Careers Fair – Ascot racecourse – Whole year group – Training provided by The National School + College Leaver Show</b></p>	<p>Offer of extended WEX.</p> <p>Access to 1 to 1 Careers interview</p> <p>Information on accessing apprenticeships</p>	<p><b>Work and Careers week Monday - College/6th form</b>  Provider - Reading college, Highdown 6<sup>th</sup> form</p> <p><b>Tuesday - Apprenticeship/T levels</b>  Provider – Reading college, ASK apprenticeship</p>
	<p><b>Careers Fair – PP students</b></p>		<p><b>Wednesday - Employability skills</b>  Provider – DHL and NHS</p> <p><b>Thursday – Work shadow experience</b></p> <p><b>Friday – Virtual careers fair and reflections - Unifrog</b></p> <p>Access 1 to 1 Careers Interview – all year group</p>

<b>Year 11</b>	<p>PSHE lessons – next steps</p> <p>Access 1 to 1 Careers Interview – all year group</p> <p>Meetings with local FE/Training providers – Assemblies provided by:</p> <ul style="list-style-type: none"> <li>• Reading College</li> <li>• Berkshire College of Agriculture</li> <li>• Piggotts School</li> <li>• Henley College (Year 11 students visit)</li> <li>• Highdown school and Sixth form</li> </ul> <p>Information on accessing apprenticeships – training centre and workshop – Training delivered by ASK apprenticeship</p> <p>UNLOC workshop – employability skills</p> <p>Workshop – Think about University – Training provided by Peterhouse Cambridge University</p>	<p>Intensive support (1 to 1) to establish Post yr11/12 destination.</p> <p>Employer encounters</p>	<p>Transition visits to local FE Colleges/Training Providers.</p> <p>Intensive support (1 to 1) to establish Post yr11/12 destination.</p>
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## Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

## Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)