



**MAIDEN ERLEGH**

**CHILTERN EDGE**

Headteacher: Miss M. Green

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17 July 2019

Dear Parent/Guardian

### **Catering & Cashless Catering for Lunches from 23 September 2019**

We are pleased to inform you that from 1 September 2019, the catering function at Maiden Erlegh Chiltern Edge will move to an in-house provision, delivered by our highly trained catering team. The menu and pricing will mirror that of our other schools within Maiden Erlegh Trust, to facilitate all our students and staff having access to the same healthy and nutritious food choices. I have attached a menu and price list for your review. What I would ask at this point, is to ensure the school are aware of any known food allergies so that we can ensure your child is suitably catered for and our team notified for awareness.

Alongside this change to the provider, we have introduced the cashless catering for school lunches and from 23 September 2019, no cash will be accepted at the Till Points.

All school lunch payments will be made via ParentPay and expenditure will be automatically deducted on a daily basis. A payment item has been set up on Parent Pay and if you wish your child to have school lunches, you must log on and top up their account before 23 September 2019.

Students will access their accounts at the Till Point using a PIN number which they will be given at the start of the new academic year. We have allowed for a 2-week period at the start of the new year for student accounts to be activated and ready for use with known PIN numbers, during which time the new menu can be purchased with cash at the Till Points in school.

Students who receive Free School Meals will continue to have a £3 daily allowance which they can spend using their PIN number at the till. Parents can also top this up via their Parent Pay account if they wish to purchase any extra items.

You will receive a ParentPay activation letter in the post before the end of term. Please ensure you follow the instructions to register, otherwise your child will not be able to purchase school lunches.

If you have any comments or queries please contact the school ParentPay email address at: [meceparentpay@maidenerleghchilternedge.co.uk](mailto:meceparentpay@maidenerleghchilternedge.co.uk)

Yours faithfully

**Moira Green**  
Headteacher