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Dear Parent/Guardian

## **Re: School Uniform and mobile phones**

I am writing to you as the new Assistant Headteacher for Behaviour and Culture at Maiden Erlegh Chiltern Edge. I am working very closely with Andy Hartley, the new Headteacher, to continue to promote the high standards of behaviour MECE has for its students. It has been a pleasure to get to know the students and I have been very impressed with the conduct and presentation of the vast majority of our students.

However, it is clear that at times some students are not as well-presented as we would like them to be. We are a uniform school and believe that school uniform fosters a sense of community and belonging to the Maiden Erlegh Chiltern Edge family. One person represents us all. With that in mind, I am writing to all parents to clarify a few aspects of the Maiden Erlegh Trust's uniform policy. Mr Hartley and I are not changing the policy that has been in place since September 2018. I have the attached the uniform list as a reminder.

I have been leading assemblies all week to remind students of a few key points of the uniform policy and told them I would share this with their parents and carers as well.

- 1) **Shoes –** Unless there is a medical exemption, all students must wear black school shoes that are of a "polishable" material. Boots, trainers, canvas shoes etc. are not appropriate and this therefore includes the plain black trainers some students have been wearing.
- 2) Jewellery Only one small, plain gold or silver stud or hoop in each earlobe is accepted. No other jewellery should be worn. If students have had a piercing put in place over the Christmas holidays, we will allow them to tape over the piercing until the first day back after February half term, by which time the piercing will have healed sufficiently to remove during the school day. We consider this to be a fair compromise. Should you allow your child to have piercings, I would suggest only getting these done at the start of the summer holidays. Students wearing inappropriate jewellery will have it confiscated, available to collect from student services at the end of the day.
- 3) **Make-up** No make-up is permitted except light foundation. Nail varnish, gels or acrylics are also not permitted. Students will be asked to remove make-up and nail varnish at student services.
- 4) **4) Hair** hair must be well-groomed with no extreme styles or unnatural colours. Hair longer than shoulder length must be tied up for health and safety reasons.

All students have been told they have a few days to correct their uniform. From the week commencing Monday 20<sup>th</sup> January, any student not in correct uniform and without signed exemption note from a parent or carer will be issued with a same day lunchtime detention with a member of the Senior Leadership Team. This detention will last 15 minutes so students will still have time to buy food and eat their lunch.

Finally, for safeguarding reasons, the sight or sound of mobile phones will not be permitted from the moment a student arrives onsite, until they leave at the end of the day. If seen or heard, mobile phones will be confiscated and given to student services for students to collect at the end of the day. After 3 confiscations, we will ask parents and carers to collect the mobile phone.

Thank you for your support in this matter and for enforcing the high expectations we have of all of our students at Maiden Erlegh Chiltern Edge. If you have any questions, please do not hesitate to contact me.

Yours faithfully,

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Mrs N Benham Assistant Headteacher for Behaviour and Culture





UNIFORM LIST – YEARS 7-11		
BOYS	GIRLS	
Traditional white shirt (long or short sleeved) x 2	Traditional white shirt (long or short sleeved) x 2	
School tie	School tie	
Blazer (navy with embroidered logo)	Blazer (navy with embroidered logo)	
Grey trousers	Grey drain leg trousers OR	
	Grey drop waist skirt (worn just above the knee)	
	A grey salwar may be worn under the skirt for religious	
	reasons.	
Plain, navy v-necked jumper (optional)	Plain, navy v-necked jumper (optional)	
Protective clothing for use in Art and Technology (eg:	Protective clothing for use in Art and Technology (eg:	
lab coat or old shirt)	lab coat or old shirt)	
Apron for Food Technology	Apron for Food Technology	
Plain black or navy coat or anorak	Plain black or navy coat or anorak	
Black, navy, grey, white socks	Black, navy, grey, white socks/tights	
Plain black, navy, grey turbans	Plain black, navy, grey headscarves/hijabs	

## SHOES

Students should wear black leather shoes in Years 7 to 11. Boots, trainers, canvas shoes etc. are not appropriate and students should not wear them. Shoes should be sensible i.e. not have thick soles or high heels/wedges.

Gender	BOYS	GIRLS
Compulsory	Royal blue polo shirt	Royal blue polo shirt
	Royal blue shorts	Royal blue shorts
	Royal blue sports jersey with coloured panels	Royal blue sports jersey with coloured panels
	Royal blue sports socks	Royal blue sports socks
	Non-marking trainers	Non-marking trainers
	Football boots	Football boots
	Shin pads*	Shin pads*
	Mouth guard*	Mouth guard*
Optional	Plain navy tracksuit bottoms	Plain navy tracksuit bottoms
		Plain black or navy leggings

\*NB: When students are competing in football or hockey they MUST have shin pads. In rugby or hockey they MUST have mouth guards.

## PERSONAL APPEARANCE - YEARS 7 TO 11 Well-groomed hair (no extreme styles) Long hair tied back One small silver/gold stud or ring in each ear only No other jewellery should be worn to school Natural coloured hair No make-up or nail varnish except light foundation We recommend that all students wear a wrist watch for school.