



MAIDEN ERLEGH

CHILTERN EDGE

Headteacher: Mr A. Hartley
BA (Hons), PGCE

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20 March 2020

Dear Parents/Guardians,

I am writing to confirm our arrangements for Key Worker, EHCP and vulnerable child provision from Monday 23rd March 2020.

Information for parents intending to send students to the Maiden Erlegh Trust Secondary Provision

Thank you to all those who have filled in/are filling in our surveys for key workers and vulnerable children. May I remind you again of the principle: **"if it is at all possible for children to be at home, then they should be"**.

As you can imagine, organising safe and appropriate provision at short notice is challenging but we are happy to do it to help the COVID-19 response.

81 Crescent Road
Reading, RG1 5SL
Telephone: 0118 9668065
Email: MERoffice@maidenerleghschool.co.uk
<https://www.maidenerleghschoolreading.co.uk/>

When contacting the school, please can you be clear about your child's name and "home" school, as well as year group. This will help direct your query to the correct member of staff.

If **by 6pm this evening** you have responded to the survey indicating your intention to send your child to the school, their name will be on the register and staff from all three schools will be ready to welcome them on site **from 0845 on Monday**.

We will facilitate students' learning as best we can. 'Lessons' will be a little shorter than usual and there will be more breaks. Students will use the same resources as their peers who are at home and they will have access to IT to enable them to do this. We will endeavour to provide some PE and creative activities, depending on staff availability.

We recommend that you encourage them to bring a reading book with them every day.

Key points:

- The school day will be 9am – 3pm
- Students are expected to attend all day, every day.
- In the event of an absence, parents should inform the school using the contact details above.
- Students should wear normal school uniform and be equipped for learning.
- Normal school behaviour rules will apply. There will be no detentions, however.
- We will provide a limited school lunch service for those who don't bring a packed lunch.

It is important that you understand that **this provision is full-time** and students are expected to attend every day and for full days. If you choose to withdraw your child from the provision at any point, please let us know and we will remove them from the register. Parents should inform the school of any absences as they would ordinarily do.

Transport

SPECIAL SERVICE 82s									
Sonning Common-Emmer Green-Caversham Heights-Wokingham Road (for Maiden Erlegh School in Reading)									
via Kennylands Road - Peppard Road - Grove Road - Rotherfield Way - Oakley Road - Albert Road - Richmond Road - Woodcote Road - St Peters Hill - Church Street - Gosbrook Road - George Street - Reading Bridge - Forbury Road(IDR) - Kings Road - Wokingham Road (Palmer Park Avenue bus stop, for MESiR campus)									
Monday - Friday on Maiden Erlegh Chiltern Edge Schooldays only. Commencing Monday 23 March until further notice. For keyworkers' children, during Coronavirus emergency									
am									
Sonning Common, Reades Lane, Maiden Erlegh Chiltern Edge School (turning circle)	0755								
Sonning Common, Kennylands Road, Westleigh Drive	0757								
Emmer Green, Peppard Road, Kiln Road	0800								
Emmer Green, Grove Road, St Barnabas Church	0802								
Emmer Green, Rotherfield Way, Southdown Road	0803								
Caversham Heights, Richmond Road	0808								
Caversham, Church Street (beside Tesco/petrol station)	0815								
Caversham, Gosbrook Road, Westfield Road (beside Westfield Road)	0817								
Reading, Wokingham Road, Palmer Park Avenue	0830								
pm									
Reading, Wokingham Road, Palmer Park Avenue	1515								
Caversham, Gosbrook Road, Westfield Road (after George Street)	1528								
Caversham, Church Street (beside Waitrose)	1530								
Caversham Heights, Richmond Road	1537								
Emmer Green, Rotherfield Way, Southdown Road	1542								
Emmer Green, Grove Road, St Barnabas Church	1543								
Emmer Green, Peppard Road, Kiln Road	1545								
Sonning Common, Kennylands Road, Westleigh Drive	1548								
Sonning Common, Reades Lane, Maiden Erlegh Chiltern Edge School (turning circle)	1550								
Intended to be operated by single deck 41-seat bus - single-deck assumed due to tree cover in Caversham Heights.									
SPECIAL SERVICE 83s									
Caversham Park-Lower Caversham-Wokingham Road (for Maiden Erlegh School in Reading)									
via Caversham Park Road - Northway - Lowfield Road - Henley Road - Donkin Hill - Briants Avenue - Amersham Road - Gosbrook Road - George Street - Reading Bridge - Forbury Road(IDR) - Kings Road - Wokingham Road (Palmer Park Avenue bus stop, for MESiR campus)									
Monday - Friday on Maiden Erlegh Chiltern Edge Schooldays only. Commencing Monday 23 March until further notice. For keyworkers' children, during Coronavirus emergency									
am									
Caversham Park Road, Devon Drive	0750								
Caversham Park Road, Queensway	0753								
Emmer Green, Lowfield Road, Ariel View	0754								
Emmer Green, Lowfield Road, Earlsfield Close	0756								
Henley Road County Boundary	0758								
Henley Road, Travellers Rest	0800								
Lower Caversham, Amersham Road, Nire Road	0810								
Lower Caversham, George Street	0817								
Reading, Wokingham Road, Palmer Park Avenue	0830								
pm									
Reading, Wokingham Road, Palmer Park Avenue	1515								
Lower Caversham, George Street	1528								
Lower Caversham, Amersham Road, Nire Road	1532								
Henley Road, Travellers Rest	1538								
Henley Road County Boundary	1540								
Caversham Park Road, Devon Drive	1541								
Caversham Park Road, Queensway	1544								
Emmer Green, Lowfield Road, Ariel View	1545								
Emmer Green, Lowfield Road, Earlsfield Close	1547								

Yours

Andy Hartley
Headteacher

MET SECONDARY PROVISION FREQUENTLY ASKED QUESTIONS

Getting to MER

- Maiden Erlegh Reading is a 20 minute walk from the Maiden Erlegh in Earley site and therefore it would be expected students make their own way to the site.
- MECE students should use the transport provided or make their own way there.

Can this be used flexibly, or must they attend each day?

- No – our provision is term-time, full-time provision.
- Full school days 9am – 3pm
- It will start for those students whose parents have signed them up from Monday 23 March 2020

Easter Holidays

- Easter holidays remain holidays. We will be looking at signposting students to any local provision which is put in place for that period.

Lunches

- School meals will be provided for those who want it, but with more limited choice.

If the internet or online access for my children fails on a particular day, will there be “mitigating circumstances” regarding that day’s work/assessments?

- Yes – students can manage their work over the course of the week. There may be some “live lessons” but if your child cannot participate then they can do alternative work.

Who will be working with my child?

- All the staff will be colleagues from Maiden Erlegh Trust schools. There will be a mixture of staff from the different sites at the school each day, so that there will be staff who know your child.
- There will be presence every day of trained safeguarding and first aid staff, as well as pastoral and curricular colleagues (including Teaching Assistants)
- In order to be able to run this provision we will operate with staff from across the three secondary schools, many of whom your children will not know.

How will we manage the changes with SEND students?

- We know that some of our children will find the change of setting and provision extremely challenging. As far as possible we will provide familiar TAs and pastoral support for those children. When we know the names of the students involved, their school SENCOs and SEND/Inclusion staff will help prepare them for the change.
- At Maiden Erlegh Reading, we will ensure there is a SENCO/SEND presence to support the children also.
- We will also set aside a specific area for any students who are particularly anxious about this provision.

Can we change our minds? Can students “try out” the provision?

- In order to help our planning, we need students to commit to the provision at least until Easter. Thereafter we will review the provision and numbers interested.
- This may mean that some parents who start by taking up the provision, decide to keep their child at home OR some who wish to start the provision after Easter.

Will coming to school help with their final grades.

- We are waiting for the DfE and Ofqual to confirm how they will determine final grades. When that is confirmed, we will contact all relevant students and advise what work needs to be done and the provision available.

Laptop access

- If you have limited laptop access at home, please contact your school’s Headteacher.

Purple Pathway – suitability of work

- Colleagues will be mindful of the needs and ability of all students, especially those on the Purple or Violet Pathways.

Will children mix in classes with pupils from other sister schools?

- Sessions will be run as mixed session and they will be supervised to complete the online work set. We are looking at running some additional sessions eg: sport but this will depend on staff availability.