

Reades Lane, Sonning Common, Reading, RG4 9LN

0118 972 1500

MECEoffice@maidenerleghtrust.org

www.maidenerleghchilternedge.co.uk

@MEChilternEdge

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Dear Parent/Guardian

Please be notified that our school has employed an Education Welfare Officer to work with and support students and families with their attendance.

The officer is called Kellie Hinton, she will focus primarily on students with an attendance level below 90%, however she will also be communicating with families below the Trust expectation of 96%. Kellie may write to you, call you or even complete a home visit if necessary.

We are very fortunate to have this new strand of our strategy to make our attendance as high as possible. We know that high attendance often correlates with high levels of progress and attainment so we are determined to maximise every student's attendance.

Yours sincerely

Andy Hartley Headteacher